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MEMORANDUM FOR: Chief, Intelligence School 16 July 1957

SUBJECT : Weekly Activities Report #29
10 July through 16 July 1957

I. Progress on Training Aids

A. Intelligence B.3
1. New display exhibit for OCR now in layout stage
2. New display exhibit for ORR now in layout stage
3. Construction work on the necessary panels for the exhibits in progress

B. Intelligence B.4
1. Designs for 2 posters

C. Intelligence B.8
1. Chart to be lettered

D. Language and Area Training
1. Layout and compiling Russian Basic Kit including design and finished art for front and back covers
2. Layout and compiling Bulgarian Reader including design and finished art for front and back covers and map of Bulgaria
3. Layout and compiling Slovak Reader including design and finished art for front and back covers and map
4. Layout and compiling Serbo-Croation Reader including design and finished art for front and back covers and map of Yugoslavia
5. Fifteen photographs to be dry-mounted on hardback
6. Japanese Ideographs, Volume 2, vari-typed for Language Training Reference Manual

E. Operations School 0.22
1. Series of charts (12) for safehouse use. These charts are part of one unit on tradecraft. Additional units are being planned.

F. Office of Security
1. One display exhibit for Office of Security

II. Training Aids Completed

A. Director of Training
1. Mounted portrait in frame

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B. Intelligence B.3
   1. Four hand lettered and four LeRoy signs
   2. Hand lettering on notebook covers

C. Language and Area Training
   1. Changes in art work for coin display
   2. Two wall signs

D. Operations School
   1. Four LeRoy signs

E. OER/Library
   1. One sign 25X1

F. R/TR
   1. Five schedule charts for reproduction 25X1

III. Items of Administrative Interest

A. [redacted] is on annual leave.

B. [redacted] has returned from two weeks' annual leave. 25X1

C. [redacted] has returned from one week's annual leave. 25X1

[redacted]

Acting Chief, Visual Aids Staff

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